

Training Course for National Human Rights Institutions on International Human Rights Mechanisms

**4 to 8 May 2015
Geneva, Switzerland**

**APPLICATION FORM
DEADLINE FOR APPLICATIONS 15 February 2015**

The information provided here is strictly confidential and will only be used by the organisers in the selection process for the relevant training course. Please feel free to attach additional sheets.

Any candidate interested in participating in the training course must be a staff member of a national human rights institution accredited in full compliance with the Paris Principles by the ICC (A status). Priority will be given to candidates from a NHRI located in a country with FES presence.

In addition, the successful candidate must

- ▲ *Have completed the preparatory work for the course as provided by the organizers once candidates have been selected;*
- ▲ *Be a staff member of a NHRI and ideally occupy a function within the NHRI related to international human rights work;*
- ▲ *Have good working knowledge of English; and*
- ▲ *Have the ability to interact and maintain effective working relations with individuals of different national and cultural backgrounds.*

Each applicant must submit

- ▲ *A completed application form;*
- ▲ *A completed protocol of engagement;*
- ▲ *A recent curriculum vitae (max. 2 pages); and*
- ▲ *A letter of recommendation from the sending NHRI.*

In the selection process, balance among participants is sought in terms of gender, geographical regions and human rights issues addressed by their sending NHRI.

Part I: Personal Information Professional Data	
First name (s):	
Middle name (s):	
Family name (s):	
Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Private address:	
E-mail:	
Telephone: <i>(Please include country and area code)</i>	Fax:
Date / Place of birth:	
Passport details (please send a scan of your passport!)	
Passport number:	Nationality:
Date of issue:	Date of expiry:
Airport of departure:	
Do you require a visa for Geneva?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you need travel health insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II: Professional information	
NHRI:	
Position:	
Professional address:	
Country of work:	
E-mail:	
Telephone: <i>(Please include country and area code)</i>	Fax:

Part III: Language

Please indicate proficiency in languages by the following number code:

1: excellent **2:** good **3:** fair **4:** no knowledge

Language	Speaking	Reading	Writing
English			
French			
Spanish			
Arabic			
Other			

Part IV: Questionnaire

1. Why are you applying for this course? What do you expect from it?

2. Which issues would you like to give a special focus to during the training course?

3. Please give a brief description of your position and responsibilities within the NHRI. Please add who supervises/manages your work.

4. How do you think the training course can benefit your organisation or institution and how do you intend to use the information acquired after the training course?

5. Have you participated in any other internship programs / study session(s) on human rights?

Yes No

If so which ones, when and who sponsored you?

Course	Date	Sponsor (if any)

6. Please advice about disability assistance required. Please indicate any dietary requirements.

Please return before **15 February 2015**:

- **A completed application form**
- **Your C.V.** (maximum 2 pages)
- **A letter of recommendation** (from the sending NHRI) and
- **A signed protocol of engagement**

Please e-mail your application to **Ms. Noreen Eberle, FES**, at neberle@fes-geneva.org with a copy to **Ms. Katharina Rose, ICC**, at k.rose.icc@gmail.com. All documents should be attached in **WORD or PDF format**. If you do not have access to internet, you can also send it by post to the address below. But please only submit through one method. Successful candidates will be informed of their acceptance to the training as soon as possible.

Date:

Applicant's signature:

International Coordinating Committee of NHRIs (ICC)

ICC Geneva Representative

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